

August 21, 2023, Minutes

The Bossier Parish Communications District One Board in regular and legal session convened on August 21, 2023, at 5:30 pm at the Bossier Parish Communications District One Board room at 4601 Palmetto Road in Benton, Louisiana.

Chairman Varnell called the meeting to order.

Mr. McAnn opened in prayer.

Mrs. Durbin called the roll with the following members present:

Chairman Varnell, Mr. Holley, Mr. Jordan, Mr. Robertson, Mr. Ward, and Mr. Rogers.

Absent: Mr. Marshall

Chairman Varnell introduced Mrs. Vickie Case, CPA, with Cook & Morehart CPA Firm. Mrs. Case reviewed with the board the 2022 Annual Audit. She provided each member with a written report for the 2022 audit. Mrs. Cook advised that all District financials are in good order, there were no findings, and entertained any questions.

Chairman Varnell introduced the July 11, 2023, meeting minutes for approval. A motion was made by Mr. Holley, seconded by Mr. Robertson, to dispense with the reading and approve the minutes as presented. Upon unanimous vote, the motion carried.

Mr. McAnn presented the Board with financial reports, reflecting year-to-date balances as well as up-to-date income and expense reports. Mr. Jordan made a motion, seconded by Mr. Ward, to approve the financial report. Upon unanimous vote, the motion carried.

Director Report:

Mr. McAnn advised the board that Mr. Robertson, Mrs. Fielding, Mrs. Kruithof, and himself had safely traveled to and from Nashville, TN, to attend the APCO National Convention. Mr. McAnn stated the conference was educational and informative. Mr. McAnn informed the board that the district will host the North Louisiana 911 Directots group at the Backup Center on September 21, 2023. Mr. McAnn also stated that in-service training for the staff would be held on September 19, 2023. Mr. McAnn then announced the upcoming retirement of long-time Communication Officer McDonald in October. He informed the board that he had begun the interview process to fill the vacancy Mrs. McDonald's retirement would create. Mr. McAnn stated he had spoken with Shreveport Communications, and they are waiting on a few critical parts before equipment installation begins on the radio infrastructure and console projects. Mr. McAnn informed the board that all building repair projects have been completed, and the carport for staff parking should be installed before winter. Finally, Mr. McAnn reported ATT was still working on the call-handling equipment (Viper) upgrade quote.

Old:

Mr. McAnn provided a comparative report on the wireless surcharges of similar communications districts throughout the state.

New:

None.

Other:

None.

With no further business to come before the Board, a motion was made to adjourn the meeting by Mr. Rogers, seconded by Mr. Holley. Upon unanimous vote, the motion carried.

Minutes are subject to approval at the next board meeting.

Charles Varnell

Chairman

Andy Holley

Secretary