

July 10, 2023, Minutes

The Bossier Parish Communications District One Board in regular and legal session convened on July 10, 2023, at 5:30 pm at the Bossier Parish Communications District One Board room at 4601 Palmetto Road in Benton, Louisiana.

Chairman Varnell called the meeting to order.

Mr. McAnn opened in prayer.

Mrs. Durbin called the roll with the following members present:

Chairman Varnell, Mr. Holley, Mr. Jordan, Mr. Robertson, Mr. Ward, and Mr. Rogers.

Absent: Mr. Marshall

Chairman Varnell introduced the meeting minutes of June 12, 2023, for approval. A motion was made by Mr. Holley, seconded by Mr. Jordan, to dispense with the reading and approve the minutes as presented. Upon unanimous vote, the motion carried.

Mr. McAnn presented the Board with financial reports, reflecting year-to-date balances as well as up-to-date income and expense reports. Mr. Ward made a motion, seconded by Mr. Rogers, to approve the financial report. Upon unanimous vote, the motion carried.

Director Report:

Mr. McAnn informed the board that Communications Officer Jennifer Kruithof was recognized with a state-level VFW public servant award on June 16, 2023, in Alexandria, La. She placed 2nd in the state. Mr. McAnn stated that Ms. Madeline Bailiff would start full-time as our new Communications Officer on July 15, 2023. Mr. McAnn informed the board the 2022 audit was completed with no findings. Ms. Case will attend our August meeting to present the audit report formally. Mr. McAnn briefed that retirement rates for PERS will remain the same for 2024. Mr. McAnn updated the board on the district's participation in the July 4th Freedom Fest and the event's success. Mr. McAnn informed the board of several upcoming meetings he would be attending, including a state APCO/NENA meeting on July 20 in Alexandria, La. Mr. McAnn stated he had spoken with Shreveport Communications, and the radio/console project was delayed due to equipment that hadn't shipped. Mr. McAnn also briefed members that the district's current lease for call processing equipment would expire in March of 2024 and that he had begun requesting quotes for new lease equipment. Finally, Mr. McAnn updated the board on the statewide ESINet project was starting to make progress.

Old:

None.

New:

Due to the National APCO Conference, Mr. McAnn asked the board to consider moving the August board meeting back one week until August 21, 2023. The board agreed.

Other:

A discussion was held about the district's surcharge rates for wireless and wireline in relation to other comparative districts. Mr. McAnn stated he would conduct research and report at the next board meeting.

With no further business to come before the Board, a motion was made to adjourn the meeting by Mr. Ward, seconded by Mr. Holley. Upon unanimous vote, the motion carried.

Minutes are subject to approval at the next board meeting.

Charles Varnell

Chairman

Andy Holley

Secretary