

## **June 12, 2023, Minutes**

The Bossier Parish Communications District One Board in regular and legal session convened on June 12, 2023, at 5:30 pm at the Bossier Parish Communications District One Backup Center at 5850 Shed Road Building B Bossier City, LA 71111.

Chairman Varnell called the meeting to order.

Mr. McAnn opened in prayer.

Mrs. Durbin called the roll with the following members present:

Chairman Varnell, Mr. Holley, Mr. Jordan, and Mr. Robertson.

Absent: Mr. Ward, Mr. Rogers, and Mr. Marshall

Chairman Varnell introduced the meeting minutes of April 10, 2023, for approval. A motion was made by Mr. Holley, seconded by Mr. Robertson, to dispense with the reading and approve the minutes as presented. Upon unanimous vote, the motion carried.

Mr. McAnn presented the Board with financial reports, reflecting year-to-date balances as well as up-to-date income and expense reports. Mr. Holley made a motion, seconded by Mr. Robertson, to approve the financial report. Upon unanimous vote, the motion carried.

### **Director Report:**

As requested, Mr. McAnn provided the board with a comparative summary of several different communications districts' surcharges throughout the state. Mr. McAnn informed the board that the merger of First National Bank of Benton to Home Federal Bank was completed on May 26, 2023. Mr. McAnn stated the district's QuickBooks account had been successfully updated and renewed. Mr. McAnn briefed the board that our crime insurance policy was up for renewal, and he has moved the policy to the same insurance provider currently providing the district's general liability and automotive insurance. Mr. McAnn informed the board of an upcoming in-service in July for the staff. Mr. McAnn stated Communications Officer Jennifer Kruithof was being recognized with a state-level VFW public servant award on June 16, 2023, in Alexandria, La. Mr. McAnn reported that he and Mr. Dean would travel to Richland Parish for a North La 911 Directors meeting on June 14, 2023. Mr. McAnn, at the last board meeting, informed the board of a lightning strike at the South Bossier tower site, and repairs had been made. After much research, Mr. McAnn stated that it was deemed better not to file an insurance claim for the damaged equipment due to upcoming upgrades. Mr. McAnn briefed the ATT fiber transition had been completed, and the new parking covers were on order. Mr. McAnn informed the board that Shreveport Communications should begin the radio system upgrades within the next 45 days. Mr. McAnn discussed some minor building repairs scheduled to be completed at the center. And

finally, Mr. McAnn discussed the deadline for parishes to join the state-wide ESInet project was set for July 31, 2023, with a goal of an RFP being released in November.

**Old:**

None.

**New:**

None.

With no further business to come before the Board, a motion was made to adjourn the meeting by Mr. Holley, seconded by Mr. Jordan. Upon unanimous vote, the motion carried.

Minutes are subject to approval at the next board meeting.

Charles Varnell

Chairman

Andy Holley

Secretary