

April 8, 2024,

The Bossier Parish Communications District One Board in regular and legal session convened on April 8, 2024, at 5:30 pm at the Bossier Parish Communications District One Board room at 4601 Palmetto Road in Benton, Louisiana.

Chairman Varnell called the meeting to order.

Mr. McAnn opened with prayer.

Mrs. Durbin called the roll with members present as follows:

Chairman Varnell, Mr. Holley, Mr. Rogers, Mr. Ward, Mr. Jordan and Mr. Allen.

Absent: Mr. Robertson

Chairman Varnell introduced the meeting minutes of March 11, 2024, for approval. Mr. Holley made a motion, seconded by Mr. Rogers, to dispense with the reading and approve the minutes as presented. Upon a unanimous vote, the motion carried.

Mr. McAnn presented the Board with financial reports reflecting year-to-date balances and up-to-date income and expense reports. Mr. Rogers made a motion, seconded by Mr. Holley, to approve the financial report. Upon unanimous vote, the motion carried.

Director Report:

Mr. McAnn informed the board that our 2023 audit fieldwork visit had been completed on April 2, 2024. Mr. McAnn updated the board on several changes to the district's insurance policy during the 2024 renewal process. These changes did cause a slight increase in the annual premiums. Mr. McAnn informed the board that two employees have enrolled in the DROP retirement program. Mr. McAnn briefed the board that National Telecommunicator Week will be held April 14-19, 2024, and the state APCO/NENA Symposium will be in Bossier City from April 29-May 1, 2024. Mr. McAnn stated that Communications Officer Kimberly Oswald was awarded Dispatcher of the Year at the local level and placed third in the state-wide VFW Public Servants Awards for 2024. Mr. McAnn updated the board on current projects. Mr. McAnn informed the board that the GIS server hardware had been delivered, and we are waiting for ESRI's installation date. Mr. McAnn informed the board that Mr. Benson will begin work on the staff parking covers on April 11, 2024. Mr. McAnn discussed a March 18, 2024, meeting with ATT on the renewal of 911 Call Handling Equipment. Mr. McAnn stated that several options were presented and discussed, and ATT was conducting fiber studies to provide more detailed information on the best possible option. Mr. McAnn updated the board on Shreveport Communications' progress on the radio projects and informed them that we should have another invoice soon for the console project.

Old: None

New:

Mr. McAnn informed the board that our firewall maintenance agreement will expire in mid-May. Mr. McAnn explained the need for renewal and presented the quote. The price for a one-year renewal is \$11,639.30. After discussion, Mr. Jordan made a motion, seconded by Mr. Holley, to approve the firewall maintenance renewal. Upon unanimous vote, the motion carried.

With no further business to come before the Board, Mr. Rogers moved to adjourn the meeting, seconded by Mr. Jordan. Upon a unanimous vote, the motion carried.

Minutes are subject to approval at the next board meeting.

Charles Varnell

Chairman

Andy Holley

Secretary