

**August 12<sup>th</sup>, 2024,**

The Bossier Parish Communications District One Board in regular and legal session convened on August 12, 2024, at 5:30 pm at the Bossier Parish Communications District One Board room at 4601 Palmetto Road in Benton, Louisiana.

Chairman Varnell called the meeting to order.

Mr. McAnn opened with prayer.

Mrs. Durbin called the roll with members present as follows:

Chairman Varnell, Mr. Holley, Mr. Rogers, Mr. Jordan, Mr. Allen, Mr. Ward and Mr. Robertson

Absent: None.

Chairman Varnell introduced Mrs. Vickie Case, CPA, with Cook & Morehart CPA Firm. Mrs. Case reviewed the 2023 Annual Audit with the board and provided each member with a written report. Mrs. Cook advised that all District financials are in good order, there were no findings, and she entertained questions from the Board.

Chairman Varnell introduced the July 8<sup>th</sup> and 15<sup>th</sup>, 2024 meeting minutes for approval. Mr. Holley made a motion, seconded by Mr. Allen, to dispense with the reading and approve the minutes as presented. Upon a unanimous vote, the motion carried.

Mr. McAnn presented the Board with financial reports reflecting year-to-date balances and up-to-date income and expense reports. Mr. Ward made a motion, seconded by Mr. Allen, to approve the financial report. Upon unanimous vote, the motion carried.

**Director Report:**

Mr. McAnn informed the board that our new Communication Officer, Ms. Anderson, had tendered her resignation effective August 9, 2024. Mr. McAnn advised he would begin the hiring process for a replacement. Mr. McAnn informed the board on July 17<sup>th</sup>, 2024, that Mr. Dean was involved in a non-at-fault accident motor vehicle accident. There were no injuries, and the damage was mostly cosmetic. The District has been working with the responsible party insurance company for repairs. Mr. McAnn briefed the board that the State 911 Directors Consortium was reviewing results from the RFQ for a consultant for the statewide ESINet project, and a finalist should be named shortly. Mr. McAnn informed the board that our cyber security service with Ingalls Information Security has been renewed for three years. Mr. McAnn briefed the board that an in-service for staff was held on July 30<sup>th</sup>. Mr. McAnn updated the board that Mr. Dean, Mrs. David, and Ms. Digilormo traveled to the National APCO Conference in Orlando on August 3-8, 2024, and stated they felt the conference was very educational and beneficial. Mr. McAnn

advised the board the radio project had been temporarily slowed due to a license conflict, but Shreveport Communications was working to resolve the issue.

**Old:** Mr. McAnn briefed the board on the transition status from Home Federal Bank to Bonvenu Bank. The accounts have been established, and Bonvenu is working on activating services to be ready and in place to complete the transfer. Mr. McAnn then went on to update the board on our ATT call handling equipment lease extension and lease renewal. The lease extension was signed and is in place through February 2025. Mr. McAnn provided preliminary quotes for the lease renewal options, and a general discussion about the pricing and options occurred.

**New:**

Mr. McAnn presented the Board with a request to approve Resolution 1 of 2024 to add the Chairman of the Board, Secretary/Treasurer of the Board, and Director as representatives and signatories on the Bonvenu accounts. A motion was made to approve by Mr. Ward, seconded by Mr. Allen to approve Resolution 1 of 2024 upon unanimous vote, and the motion carried.

**Other:** Mr. Ward briefly discussed recent changes to the public meeting laws that have taken place.

With no further business to come before the Board, Mr. Rogers moved to adjourn the meeting, seconded by Mr. Ward. Upon a unanimous vote, the motion carried.

Minutes are subject to approval at the next board meeting.

Charles Varnell

Chairman

Andy Holley

Secretary