

**October 14<sup>th</sup>, 2024,**

The Bossier Parish Communications District One Board, in regular and legal session, convened on October 14<sup>th</sup>, 2024, at 5:30 pm at the Bossier Parish Communications District One Board room at 4601 Palmetto Road in Benton, Louisiana.

Chairman Varnell called the meeting to order.

Mr. McAnn opened with prayer.

Mrs. Durbin called the roll with members present as follows:

Chairman Varnell, Mr. Ward, Mr. Holly, Mr. Allen, Mr. Jordan, Mr. Robertson, and Mr. Rogers

Absent: None.

Chairman Varnell introduced the September 9<sup>th</sup>, 2024, meeting minutes for approval. Mr. Rogers made a motion, seconded by Mr. Holley, to dispense with the reading and approve the minutes as presented. Upon a unanimous vote, the motion carried.

Mr. McAnn presented the Board with financial reports reflecting year-to-date balances and up-to-date income and expense reports. Mr. Allen made a motion, seconded by Mr. Holley, to approve the financial report. Upon unanimous vote, the motion carried.

**Director Report:**

Mr. McAnn briefed the board that our new hire, who started on October 1<sup>st</sup>, had resigned, and the hiring process has begun again. Mr. McAnn informed the board that Mr. Dean and Mrs. Bri Rhodes had been recognized at the KSLA First Responders Banquet on September 10, 2024. Mr. McAnn informed the board that Mrs. Durbin and himself would take a Louisiana Immersive Technologies Enterprise class on October 23 and 24, this is a Louisiana Legislative Auditors Office-sponsored course. Mr. McAnn then briefed the board that work has begun on the 2025 budget. The proposed 2025 budget would be introduced, and a request for a public meeting and discussion for the December board meeting would be made at our November board meeting. Mr. McAnn also requested the November board meeting be moved to November 12<sup>th</sup> due to November 11<sup>th</sup> being Veterans Day. With no objection, Chairman Varnell set the November meeting for November 12, 2024. Mr. McAnn reminded board members of the annual training requirements for ethics and sexual harassment prevention and reporting. McAnn stated a meeting was being set up for the northern parish for the Statewide NG-911 ESInet project. Mr. McAnn updated the board on the ongoing radio projects. Most radio racks and repeaters have been installed, but some antenna work must be redone at our Cycle Plant tower. He also stated that a meeting with regional and state Motorola representatives and Shreveport

Communications is being scheduled due to some of the consoles' features not working as promised and the ongoing delays in installation.

**Old:** Mr. McAnn briefed the board on the transition status from Home Federal Bank to Bonvenu Bank. The majority of the funds have been transitioned, and Bonvenu is now the district's primary bank as of October 1, 2024. The Home Federal account is still active, and he planned to leave the account open with limited funds until mid-December to ensure all outstanding checks and payments were complete; at that time, the remaining funds would be transferred to Bonvenu. Mr. McAnn presented the board with the finalized lease options for the AT&T 911 call handling equipment. Mr. McAnn stated any payment made would be after the installation and acceptance of the new equipment. After discussion, Mr. Ward made a motion, seconded by Mr. Allen, to approve the full payment of the lease of \$1,351,011.61 for five years of equipment and services and allow Mr. McAnn to proceed with the lease renewal. Upon unanimous vote, the motion carried.

**New:**

None.

With no further business to come before the Board, Mr. Rogers moved to adjourn the meeting, seconded by Mr. Ward. Upon a unanimous vote, the motion carried.

Minutes are subject to approval at the next board meeting.

Charles Varnell

Chairman

Andy Holley

Secretary