

February 9th, 2026, Board Minutes

The Bossier Parish Communications District One Board convened in a regular and legal session on February 9th, 2026, at 5:30 pm in the Bossier Parish Communications District One Board room, located at 4601 Palmetto Road, Benton, Louisiana.

Chairman Rogers called the meeting to order.

Mr. McAnn opened in prayer.

Mrs. Durbin called the roll with members present as follows:

Chairman Rogers, Mr. Robertson, Mr. Holley, Mr. Allen, Mr. Barattini, and Mr. O'Neal.

Absent: Mr. Jordan

Chairman Rogers introduced the minutes of the December 8th, 2025, meeting for approval. Mr. Allen made the motion, seconded by Mr. Holley, to dispense with the reading and approve the minutes as presented. Upon unanimous vote, the motion carried.

Mr. McAnn presented the Board with year-to-date financial reports and up-to-date income and expense reports for review. He also provided an update on prepaid wireless funding and noted that a Certificate of Deposit would mature on February 27, 2026. He further noted that ATT finally billed for the lease extension for March 2025 through August 2025. Mr. Allen made a motion, seconded by Mr. O'Neal, to approve the financial report. Upon unanimous vote, the motion carried.

Director's Report:

Mr. McAnn informed the board that we are still working to complete the hiring process for a new Communications Officer. He then briefed the board on operations during the recent ice storm and on the staff's dedication and professionalism. Mr. McAnn stated that the District's insurance was up for renewal, and the 2026 premium was approximately \$1,600 higher than last year's. Mr. McAnn also provided an update on the new administrative vehicles and repairs to the District's Jeep. Mr. McAnn asked the Board whether they would like to attend the state APCO/NENA symposium in Bossier City from April 27th through April 29th. Mr. McAnn briefed the Board on a pilot project staff is working on with the Bossier Assessors' Office, the Bossier Office of Homeland Security and Emergency Preparedness, and GOHSEP to assist in reporting damage after declared events. Mr. McAnn noted that the next staff in-service will be held on March 12th at the Back Up Center. Mr. McAnn stated that installation of the new 911 call-handling equipment will begin in the first week of April. Mr. McAnn informed the board that Shreveport Communications will be working at the Back Up Center and that SWEPCO had assisted with a recent issue.

Old: Mr. McAnn briefed the board on the information he received from Bledsoe Architects and Newman Marchive Incorporated. After discussion, they have asked Mr. McAnn to continue gathering information on the possible boardroom remodel project.

New:

Mr. McAnn advised the board of the need to amend the 2026 budget to reflect the true beginning balances as of January 1, 2026. The beginning fund balance was \$250,000.00, and Dedicated Investments were \$5,408,647.00, for a new total amended income for 2026 of \$7,423,647.00. This was a \$50,000.00 increase to the beginning fund balance and a \$270,047.00 increase to Dedicated Investments. Under expenditures, the line-item Equipment- Operational Upgrade was increased by \$175,000.00 for a new total of \$2,851,600.00, and the General Operating Reserve line item was increased by \$145,047.00 for a new total of \$1,876,547.00, allowing for a balanced budget of \$7,423,647.00. Upon review, a motion was made by Mr. Barattini, seconded by Mr. Holley, to amend the 2026 budget. Upon unanimous vote, the motion carried.

Mr. McAnn reported that the district had received the annual Engagement Letter from Cook and Morehart CPA Firm for the 2025 audit. Mr. McAnn presented the letters to the Board. A motion was made by Mr. Allen, seconded by Mr. O'Neal, to accept as presented. Upon unanimous vote, the motion carried.

Mr. McAnn informed the Board that the District had received the Engagement Letter for the Statewide Agreed-Upon Procedures audit from Cook and Morehart CPA Firm for the 2025 audit. Mr. McAnn presented the letters to the Board. A motion was made by Mr. Allen, seconded by Mr. Barattini, to accept as presented. Upon unanimous vote, the motion carried.

Mr. McAnn presented the Board with the Louisiana Compliance Questionnaire, which is required annually by the State Legislative Auditor. Mr. Holley made a motion, seconded by Mr. Robertson, to approve the Louisiana Compliance Questionnaire and approve Chairman Rogers and Secretary Holley to sign the questionnaire. Upon unanimous vote, the motion carried.

Mr. McAnn presented the Board with a list of equipment that is obsolete and surplus to the district's needs. After a brief discussion, Mr. Allen moved, seconded by Mr. Holley, to surplus the listed equipment and authorized the Director to dispose of the equipment. The motion carried unanimously.

With no further business before the board, Mr. Allen motioned to adjourn the meeting, seconded by Mr. O'Neal. Upon a unanimous vote, the motion carried.

Minutes are subject to approval at the next board meeting.

Doug Rogers
Chairman

Andy Holley
Secretary