

## **July 11, 2022 Minutes**

The Bossier Parish Communications District One Board in regular and legal session convened on July 11, 2022, at 5:30 pm at the Bossier Parish Communications District One Board room, located at 4601 Palmetto Road Benton, Louisiana.

Chairman Varnell called the meeting to order and asked Mr. Marshall to open with prayer.

Mrs. Durbin called the roll with members present as follows:

Chairman Varnell, Mr. Holley, Mr. Ward, Mr. Robertson, Mr. Rogers, Mr. Jordan, and Mr. Marshall.

Absent: None

Visitors: None

Mr. McAnn asked the Board for an amendment to the agenda. Mr. McAnn requested that discussion of a resolution to sign a Cooperative Endeavor Agreement to join the statewide ESInet project be added under new business. Motion by Mr. Ward, seconded by Mr. Holley, motion carried unanimously.

Chairman Varnell introduced the minutes of May 9, 2022, and June 13, 2022, meetings for approval. The motion was made by Mr. Holley, seconded by Mr. Ward, to dispense with the reading and approve the minutes as presented. Upon unanimous vote, the motion carried.

Mr. McAnn presented the Board with financial reports reflecting year-to-date balances, up-to-date income and expense reports, and current investments for review. Mr. Ward made a motion seconded by Mr. Holley to approve the financial report. Upon unanimous vote, the motion carried.

### **Director Report:**

Mr. McAnn advised that travel arrangements for Mr. Dean, Mrs. Peeler, Mrs. Helmick, and Mr. Marshall for the 2022 National APCO Convention had been finalized. Mr. McAnn informed the board that Bossier Communications' supported the July 4<sup>th</sup> Freedom Fest fireworks display at South Bossier Park. The District provided technical support and internet connectivity for KTBS to

live stream the event. Mr. McAnn then briefed the Board that PERS retirement contribution rates for the District and employees would remain unchanged for 2023. Mr. McAnn advised the Board that the 2021 audit was complete, and the District had no findings. Mr. Travis Morehart will be present at our August 8<sup>th</sup> meeting to brief the Board. Mr. McAnn updated the Board that Life Support Coach, Craig Kennedy, has officially retired and has an upcoming interview with Mr. Kevin Alderman as a possible replacement for Mr. Kennedy. Mr. McAnn stated he would attend the state APCO and NENA meetings on July 14<sup>th</sup> in Baton Rouge. Mr. McAnn briefed the Board on maintenance issues with the portable tower and air conditioner in the storage building, and those issues were being addressed. Mr. McAnn concluded his report by stating the new plotter was scheduled for delivery on July 19<sup>th</sup>.

**Old:**

None

**New:**

Mr. McAnn introduced the possibility of expansion of the call-taking area at the Back-Up center to allow for three complete console positions. The board agreed this was a good idea, and Mr. McAnn will proceed with discussing this idea with Bossier City and obtaining cost estimates.

Mr. McAnn presented the Board with a request to approve Resolution 2 of 2022 to authorize the director to enter into a Cooperative Endeavor Agreement with other communications districts throughout the state to select and hire a consultant to develop a request for proposal for an Emergency Services Internet Protocol net for 911 call routing. The ESInet will replace the outdated 911 call routing system currently used. The parish attorney reviewed and approved the Cooperative Endeavor Agreement, and the project cost would be divided among the participating communications districts. After discussion, Mr. Rogers made the motion, seconded by Mr. Jordan to approve. Upon unanimous vote, the motion carried.

**Other Business:**

There being no further business to come before the Board, a motion was made to adjourn the meeting by Mr. Holley, seconded by Mr. Ward. Upon unanimous vote, the motion carried.

Charles Varnell

Chairman

Andy Holley

Secretary