

## **October 10, 2022, Minutes**

The Bossier Parish Communications District One Board in regular and legal session convened on October 10, 2022, at 5:30 pm at the Bossier Parish Communications District One Board room, located at 4601 Palmetto Road Benton, Louisiana.

Vice-Chairman Ward called the meeting to order.

Mrs. Durbin called the roll with members present as follows:

Vice-Chairman Ward, Mr. Holley, Mr. Robertson, Mr. Rogers, and Mr. Jordan

Absent: Chairman Varnell and Mr. Marshall

Vice-Chairman Ward introduced the minutes of September 12, 2022, meeting for approval. The motion was made by Mr. Rogers, seconded by Mr. Holley, to dispense with the reading and approve the minutes as presented. Upon unanimous vote, the motion carried.

Mr. McAnn presented the Board with financial reports reflecting year-to-date balances and up-to-date income and expense reports for review. Mr. Rogers made a motion seconded by Mr. Holley to approve the financial report. Upon unanimous vote, the motion carried.

### **Director Report:**

Mr. McAnn updated the board on our employee In-Service on September 23, 2022. Mr. McAnn stated Jacob Maddox with Benton Fire and Kim Coburn with BPEMS presented a class for continued dispatch education on cardiac emergencies. Shane Terrel with Life Air Rescue was also present and briefed about new protocols for placing Life Air Rescue on standby. Mr. McAnn advised the board that on September 29<sup>th</sup>, an Olinde Group representative came and did an insurance walk-through and review. Mr. McAnn then informed the board that on September 21<sup>st</sup>, he and Mr. Dean attended the North Louisiana AT&T 911 meeting in West Monroe. Mr. McAnn advised the board that quotes for the Back-Up expansion project still have not been received. Mr. McAnn informed the board that our AT&T contract for fiber connectivity and internet is in renewal and will be renewed on the state contract. Mr. McAnn stated that he and Mr. Dean planned to attend the State APCO/ NENA meeting on October 20, 2022, in Natchitoches.

### **Old:**

None

**New:**

Mr. McAnn stated the radio system infrastructure upgrade and console replacement proposal were ready to present. The project would replace all infrastructure at the tower sites and our current radio dispatch consoles. The quote to upgrade the infrastructure was \$322,476.32. This upgrade would completely update all radio and networking equipment at each tower site. The second part of the proposal was the upgrade and replacement of the radio dispatch consoles in the dispatch center. This included four dispatch consoles, backroom equipment, logging recorder integration, radios, cabling, and antennas. The quote for the radio dispatch consoles was \$328,140.00; after additional discussion, the board added optional software and hardware maintenance support provided in the quote to the proposal. This addition provided five years of software and service support and brought the price to \$416,964.00. Additional 700/800 MHz radios needed for the consoles were quoted at \$14,951.80. All quotes were based on the Ascension Parish Contract, and Mr. McAnn advised that the district could enter into a piggyback agreement to utilize the contract. Mr. McAnn also advised our logging recorder would need to be integrated into the new consoles, and the cost would be \$2,945.50. The board requested Mr. McAnn to seek an additional year of free software and hardware maintenance from Motorola for adding the software and hardware maintenance option to the proposal.

Mr. Robertson made the motion seconded by Mr. Holley to approve the quotes for the upgrade to radio system infrastructure and radio dispatch console replacement, including the additional maintenance option as presented, with the stipulation, but not contingent on Mr. McAnn inquiring about the additional year of maintenance. Upon unanimous vote, the motion carried.

**Other Business:**

Mr. Jordan introduced expanding the covered parking to include the staff parking area. After a brief discussion, Mr. McAnn stated he would obtain some pricing options for the board.

There being no further business to come before the Board, a motion was made to adjourn the meeting by Mr. Jordan, seconded by Mr. Rogers. Upon unanimous vote, the motion carried.

Ken Ward  
Vice-Chairman

Andy Holley  
Secretary